

**AUTHORIZED
CONSOLIDATED MULTIPLE AWARD SCHEDULE (MAS) (A812)
MAS PRICELIST FOR
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

**General Services Administration
Federal Acquisition Service**

Gunnison Consulting Group Inc. has been awarded under the Disaster Recovery and Cooperative Purchasing Programs

SPECIAL ITEM NUMBER (SIN) 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES, WHICH PURSUANT TO MODIFICATION A812 IS NOW THE CONSOLIDATED MULTIPLE AWARD SCHEDULE, DELETING SIN 132-51 AND ADDING SIN OLM 54151S

| | |
|----------------|---------------------------------|
| FPDS Code D302 | IT Systems Development Services |
| FPDS Code D306 | IT Systems Analysis Services |
| FPDS Code D308 | Programming Services |
| FPDS Code D311 | IT Data Conversion Services |

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the MAS is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.



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**Contract Number: GS-35F-0161Y
Period Covered by Contract: Jan 22, 2012 – Jan 23, 2022
Pricelist current in accordance with Modification #PS – A812
Business Size: Small Business
Taxpayer Identification Number (TIN): 52-1907698**

Products and ordering information in this Authorized Multiple Award Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

INFORMATION FOR ORDERING ACTIVITIES

- 1a. Table of awarded the special item number with appropriate cross-reference to item descriptions and awarded price.
Special Item Number OLM 54151S Information Technology Professional Services
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.
See Price Sheet
- 1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.
Skill category descriptions begin on page 9
2. *Maximum order. Unrestricted*
3. *Minimum order. \$100*
4. *Geographic coverage. Domestic only*
5. *Point of production. Same as company address*
6. *Discount from list prices or statement of net price. Government prices are net*
7. *Quantity discounts. None*
8. *Prompt payment terms. None, Net 30 days*
- 9a. *The Government purchase Card will be accepted for payment on orders below the micro-purchase threshold.*
- 9b. *The Government purchase Card will not be accepted for payment on orders above the micro-purchase threshold.*
10. *Foreign items. None*
- 11a. *Time of delivery. As negotiated on the task order level.*
- 11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery.
As negotiated on the task order level
- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery.

As negotiated on the task order level

- 11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery.
As negotiated on the task order level
12. F.O.B. point. *Not Applicable*
- 13a. Ordering address. *Same as company address*
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3. For supplies and services, the ordering procedures, and information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address. *Same as company address*
15. Warranty provision. *Not Applicable*
16. Export packing charges, if applicable. *Not Applicable*
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). *None*
18. Terms and conditions of rental, maintenance, and repair. *Not Applicable*
19. Terms and conditions of installation. *Not Applicable*
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices.
Not Applicable
- 20a. Terms and conditions for any other services. *Not Applicable*
21. List of service and distribution points. *Not Applicable*
22. List of participating dealers. *Not Applicable*
23. Preventive maintenance. *Not Applicable*
- 24a. Special attributes such as environmental attributes. *Not Applicable*
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/.
See www.gunnisonconsulting.com.
25. Data Universal Number System (DUNS) number: *884908831*
26. Notification regarding registration in SAM.gov database. *CAGE Code: 1TED7*

Contract Clauses (updated March 2020)

52.203-3 - GRATUITIES (APR 1984)

1 52.203-6 - RESTRICTIONS ON SUBCONTRACTOR SALES TO THE GOVERNMENT (SEP 2006) (ALTERNATE I - OCT 1995)

1 52.207-5 - OPTION TO PURCHASE EQUIPMENT (FEB 1995)

1 52.216-18 - ORDERING (OCT 1995)

2 52.216-22 - INDEFINITE QUANTITY (OCT 1995)

2 52.219-16 - LIQUIDATED DAMAGES - SUBCONTRACTING PLAN (JAN 1999)

2 52.222-1 - NOTICE TO THE GOVERNMENT OF LABOR DISPUTES (FEB 1997).....

3 52.222-3 - CONVICT LABOR (JUN 2003).....

3 52.222-9 - APPRENTICES AND TRAINEES (JUL 2005).....

4 52.224-1 - PRIVACY ACT NOTIFICATION (APR 1984).....

5 52.224-2 - PRIVACY ACT (APR 1984).....

5 52.228-5 - INSURANCE - WORK ON A GOVERNMENT INSTALLATION (JAN 1997).....

6 52.229-1 - STATE AND LOCAL TAXES (APR 1984).....

6 52.232-37 - MULTIPLE PAYMENT ARRANGEMENTS (MAY 1999).....

7 52.233-3 - PROTEST AFTER AWARD (AUG 1996).....

7 52.233-4 - APPLICABLE LAW FOR BREACH OF CONTRACT CLAIM (OCT 2004).....

8 52.237-2 - PROTECTION OF GOVERNMENT BUILDINGS, EQUIPMENT, AND VEGETATION (APR1984)

8 52.237-3 - CONTINUITY OF SERVICES (JAN 1991).....

8 52.239-1 - PRIVACY OR SECURITY SAFEGUARDS (AUG 1996).....

8 52.242-13 - BANKRUPTCY (JUL 1995).....

9 52.242-15 - STOP-WORK ORDER (AUG 1989)

9 52.247-32 - F.O.B. ORIGIN, FREIGHT PREPAID (FEB 2006).....

9 52.247-34 - F.O.B. DESTINATION (NOV 1991).....

11 52.247-38 - F.O.B. INLAND CARRIER, POINT OF EXPORTATION (FEB 2006).....

12 52.247-39 - F.O.B. INLAND POINT, COUNTRY OF IMPORTATION (APR 1984).....

12 52.247-64 - PREFERENCE FOR PRIVATELY OWNED U.S. - FLAG COMMERCIAL VESSELS (FEB 2006)

13 52.247-65 - F.O.B. ORIGIN, PREPAID FREIGHT - SMALL PACKAGE SHIPMENTS (JAN 1991).....

14 52.247-68 - REPORT OF SHIPMENT (REPSHIP) (FEB 2006).....

15 52.203-71 - RESTRICTION ON ADVERTISING (SEP 1999).....

16 52.211-73 - MARKING (FEB 1996).....

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| 16 552.211-75 - PRESERVATION, PACKAGING, AND PACKING (FEB 1996) (ALTERNATE I - MAY 2003) | |
| 16 552.211-77 - PACKING LIST (FEB 1996) (ALTERNATE I - MAY 2003)..... | |
| 16 552.215-72 - PRICE ADJUSTMENT - FAILURE TO PROVIDE ACCURATE INFORMATION (AUG 1997) | |
| 16 552.223-70 - HAZARDOUS SUBSTANCES (MAY 1989)..... | |
| 17 552.223-71 - NONCONFORMING HAZARDOUS MATERIALS (SEP 1999)..... | |
| 18 552.229-70 - FEDERAL, STATE, AND LOCAL TAXES (APR 1984)..... | |
| 18 552.229-71 - FEDERAL EXCISE TAX - C GOVERNMENT (SEP 1999)..... | |
| 18 552.232-23 - ASSIGNMENT OF CLAIMS (SEP 1999)..... | |
| 18 552.232-81 - PAYMENTS BY NON-FEDERAL ORDERING ACTIVITIES (MAY 2003)..... | |
| 18 C-FSS-370 - CONTRACTOR TASKS / SPECIAL REQUIREMENTS (NOV 2003)..... | |
| 19 G-FSS-900-C - CONTACT FOR CONTRACT ADMINISTRATION (JUL 2003)..... | |
| 20 I-FSS-163 - OPTION TO EXTEND THE TERM OF THE CONTRACT (EVERGREEN) (APR 2000).... | |
| 20 I-FSS-40 - CONTRACTOR TEAM ARRANGEMENTS (JUL 2003)..... | |
| 21 I-FSS-639 - CONTRACT SALES CRITERIA (MAR 2002)..... | |
| 21 I-FSS-644 - DEALERS AND SUPPLIERS (OCT 1988)..... | |
| 21 52.223-7 - NOTICE OF RADIOACTIVE MATERIALS (JAN 1997)..... | |
| 21 52.252-2 - CLAUSES INCORPORATED BY REFERENCE (FEB 1998)..... | |
| 22 52.217-8 - OPTION TO EXTEND SERVICES (NOV 1999)..... | |
| 25 52.247-38 - F.O.B. INLAND CARRIER, POINT OF EXPORTATION (FEB 2006) (DEVIATION I - FEB 2007) | |
| 25 52.246-4 - INSPECTION OF SERVICES - FIXED-PRICE (AUG 1996) (DEVIATION I - MAY 2003).. | |
| 25 552.252-6 - AUTHORIZED DEVIATIONS IN CLAUSES (SEP 1999) (DEVIATION FAR 52.252-6).... | |
| 26 552.216-70 - ECONOMIC PRICE ADJUSTMENT - FSS MULTIPLE AWARD SCHEDULE CONTRACTS (SEP 1999) (ALTERNATE I - SEP 1999)..... | |
| 26 52.223-15 - ENERGY EFFICIENCY IN ENERGY-CONSUMING PRODUCTS (DEC 2007)..... | |
| 28 52.225-19 - CONTRACTOR PERSONNEL IN A DESIGNATED OPERATIONAL AREA OR SUPPORTING A DIPLOMATIC OR CONSULAR MISSION OUTSIDE THE UNITED STATES (MAR 2008)..... | |
| 28 52.225-13 - RESTRICTIONS ON CERTAIN FOREIGN PURCHASES (JUN 2008)..... | |
| 34 552.246-71 - SOURCE INSPECTION BY GOVERNMENT (JUN 2009)..... | |
| 34 552.246-78 - INSPECTION AT DESTINATION (JUL 2009)..... | |
| 36 52.208-4 - VEHICLE LEASE PAYMENTS (APR 1984)..... | |
| 36 52.208-6 - MARKING OF LEASED VEHICLES (APR 1984)..... | |
| 36 52.208-7 - TAGGING OF LEASED VEHICLES (MAY 1986)..... | |
| 37 52.215-21 - REQUIREMENTS FOR CERTIFIED COST OR PRICING DATA AND DATA OTHER THAN CERTIFIED COST OR PRICING DATA - MODIFICATIONS (OCT 2010) (ALTERNATE IV - OCT 2010)..... | |
| 37 52.217-9 - OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)..... | |
| 37 52.222-40 - NOTIFICATION OF EMPLOYEE RIGHTS UNDER THE NATIONAL LABOR RELATIONS ACT (DEC 2010) | |
| 37 52.204-9 - PERSONAL IDENTITY VERIFICATION OF CONTRACTOR PERSONNEL (JAN 2011).... | |

38 I-FSS-970 - TRANSACTIONAL FEE AND SALES REPORTING (JUN 2011).....

39 52.204-4 - PRINTED OR COPIED DOUBLE-SIDED ON POSTCONSUMER FIBER CONTENT PAPER (MAY 2011)

39 52.223-5 - POLLUTION PREVENTION AND RIGHT-TO-KNOW INFORMATION (MAY 2011).....

40 52.223-10 - WASTE REDUCTION PROGRAM (MAY 2011).....

40 52.223-19 - COMPLIANCE WITH ENVIRONMENTAL MANAGEMENT SYSTEMS (MAY 2011).....

41 52.219-3 - NOTICE OF TOTAL HUBZONE SET-ASIDE OR SOLE SOURCE AWARD (NOV 2011)....

41 52.219-6 - NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE (NOV 2011).....

42 52.219-6 - NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE (NOV 2011) (ALTERNATE I - NOV 2011).....

43 52.219-13 - NOTICE OF SET-ASIDE OF ORDERS (NOV 2011).....

43 52.219-27 - NOTICE OF SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE (NOV 2011).....

43 52.223-18 - ENCOURAGING CONTRACTOR POLICIES TO BAN TEXT MESSAGING WHILE DRIVING (AUG 2011).....

45 52.251-1 - GOVERNMENT SUPPLY SOURCES (APR 2012).....

46 52.245-9 - USE AND CHARGES (APR 2012).....

46 52.219-28 - POST-AWARD SMALL BUSINESS PROGRAM REREPRESENTATION (JUL 2013).....

48 52.223-2 - AFFIRMATIVE PROCUREMENT OF BIOBASED PRODUCTS UNDER SERVICE AND CONSTRUCTION CONTRACTS (SEP 2013)

49 52.202-1 - DEFINITIONS (NOV 2013).....

50 52.232-40 - PROVIDING ACCELERATED PAYMENTS TO SMALL BUSINESS SUBCONTRACTORS (DEC 2013)

50 52.203-17 - CONTRACTOR EMPLOYEE WHISTLEBLOWER RIGHTS AND REQUIREMENT TO INFORM EMPLOYEES OF WHISTLEBLOWER RIGHTS (APR 2014).....

50 52.216-19 - ORDER LIMITATIONS (OCT 1995).....

50 52.208-9 - CONTRACTOR USE OF MANDATORY SOURCES OF SUPPLY OR SERVICES (MAY 2014).....

51 52.222-7 - WITHHOLDING OF FUNDS (MAY 2014).....

52 52.222-17 - NONDISPLACEMENT OF QUALIFIED WORKERS (MAY 2014).....

52 52.222-42 - STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 2014).....

55 52.222-49 - SERVICE CONTRACT LABOR STANDARDS - PLACE OF PERFORMANCE UNKNOWN (MAY 2014).....

56 52.222-51 - EXEMPTION FROM APPLICATION OF THE SERVICE CONTRACT LABOR STANDARDS TO CONTRACTS FOR MAINTENANCE, CALIBRATION, OR REPAIR OF CERTAIN EQUIPMENT - REQUIREMENTS (MAY 2014).....

56 52.222-53 - EXEMPTION FROM APPLICATION OF THE SERVICE CONTRACT LABOR STANDARDS TO CONTRACTS FOR CERTAIN SERVICES - REQUIREMENTS (MAY 2014).....

57 52.225-1 - BUY AMERICAN SUPPLIES (MAY 2014).....

58 52.227-14 - RIGHTS IN DATA - GENERAL (MAY 2014).....

59 52.232-17 - INTEREST (MAY 2014) (DEVIATION I - MAY 2003).....

63 52.232-36 - PAYMENT BY THIRD PARTY (MAY 2014) (DEVIATION I - MAY 2003).....

64 52.233-1 - DISPUTES (MAY 2014). 65 52.223-13 - ACQUISITION OF EPEAT - REGISTERED IMAGING EQUIPMENT (JUN 2014).....

66 52.223-14 - ACQUISITION OF EPEAT® - REGISTERED TELEVISIONS (JUN 2014).....

67 52.222-36 - EQUAL OPPORTUNITY FOR WORKERS WITH DISABILITIES (JUL 2014).....

67 I-FSS-969 - ECONOMIC PRICE ADJUSTMENT-FSS MULTIPLE AWARD SCHEDULE (OCT 2014)67 52.204-19 - INCORPORATION BY REFERENCE OF REPRESENTATIONS AND CERTIFICATIONS (DEC 2014).....

69 52.222-21 - PROHIBITION OF SEGREGATED FACILITIES (APR 2015).....

69 52.222-29 - NOTIFICATION OF VISA DENIAL (APR 2015).....

70 52.223-73 - PRESERVATION, PACKAGING, PACKING, MARKING AND LABELING OF HAZARDOUS MATERIALS (HAZMAT) FOR SHIPMENTS (JUN 2015).....

70 52.204-2 - SECURITY REQUIREMENTS (AUG 1996).....

71 52.203-13 - CONTRACTOR CODE OF BUSINESS ETHICS AND CONDUCT (OCT 2015).....

71 52.209-10 - PROHIBITION ON CONTRACTING WITH INVERTED DOMESTIC CORPORATIONS (NOV 2015).....

75 52.209-6 - PROTECTING THE GOVERNMENTS INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT (OCT 2015).....

75 52.222-35 - EQUAL OPPORTUNITY FOR VETERANS (OCT 2015).....

76 52.222-54 - EMPLOYMENT ELIGIBILITY VERIFICATION (OCT 2015).....

76 52.223-16 - ACQUISITION OF EPEAT® - REGISTERED PERSONAL COMPUTER PRODUCTS (OCT 2015)

79 52.223-3 - HAZARDOUS MATERIAL IDENTIFICATION AND MATERIAL SAFETY DATA (JAN 1997) (ALTERNATE I - JUL 1995).....

80 52.219-29 - NOTICE OF SET-ASIDE FOR, OR SOLE SOURCE AWARD TO, ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS CONCERNS (DEC 2015).....

81 52.219-30 - NOTICE OF SET-ASIDE FOR, OR SOLE SOURCE AWARD TO, WOMEN-OWNED SMALL BUSINESS CONCERNS ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM (DEC 2015).....

83 52.222-37 - EMPLOYMENT REPORTS ON VETERANS (FEB 2016).....

85 52.222-55 - MINIMUM WAGES UNDER EXECUTIVE ORDER 13658 (DEC 2015).....

85 52.228-5 - GOVERNMENT AS ADDITIONAL INSURED (JAN 2016).....

89 52.223-11 - OZONE-DEPLETING SUBSTANCES AND HIGH GLOBAL WARMING POTENTIAL HYDROFLUOROCARBONS (JUN 2016).....

89 52.223-12 - MAINTENANCE, SERVICE, REPAIR, OR DISPOSAL OF REFRIGERATION EQUIPMENT AND AIR CONDITIONERS (JUN 2016).....

90 52.223-20 - AEROSOLS (JUN 2016).....

91 52.223-21 - FOAMS (JUN 2016).....

92 52.204-21 - BASIC SAFEGUARDING OF COVERED CONTRACTOR INFORMATION SYSTEMS (JUN 2016).....

92 I-FSS-969 - ECONOMIC PRICE ADJUSTMENT - FSS MULTIPLE AWARD SCHEDULE (OCT 2014) (ALTERNATE II - JUL 2016).....

94 552.216-70 - ECONOMIC PRICE ADJUSTMENT – FSS MULTIPLE AWARD SCHEDULE CONTRACTS (SEP 1999) (DEVIATION II – JUL 2016).....

95 552.211-89 - NON-MANUFACTURED WOOD PACKAGING MATERIAL FOR EXPORT (JUL 2016)96 52.204-18 - COMMERCIAL AND GOVERNMENT ENTITY CODE MAINTENANCE (JUL 2016).....

97 52.224-3 - PRIVACY TRAINING (JAN 2017).....

98 52.242-5 - PAYMENTS TO SMALL BUSINESS SUBCONTRACTORS (JAN 2017).....

99 52.222-62 - PAID SICK LEAVE UNDER EXECUTIVE ORDER 13706 (JAN 2017).....

99 52.222-26 - EQUAL OPPORTUNITY (SEP 2016).....

104 52.204-10 - REPORTING EXECUTIVE COMPENSATION AND FIRST-TIER SUBCONTRACT AWARDS (OCT 2016).....

107 52.204-15 - SERVICE CONTRACT REPORTING REQUIREMENTS FOR INDEFINITE-DELIVERY CONTRACTS (JAN 2014).....

109 52.245-1 - GOVERNMENT PROPERTY (JAN 2017).....

110 52.219-14 - LIMITATIONS ON SUBCONTRACTING (JAN 2017).....

121 52.222-19 - CHILD LABOR - COOPERATION WITH AUTHORITIES AND REMEDIES (JAN 2018)

122 552.212-4 - CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (OCT 2018) (DEVIATION - FEB 2007) (DEVIATION - FEB 2018).....

123 552.212-4 - CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (OCT 2018) (DEVIATION - FEB 2018) (ALTERNATE I - JAN 2017) (DEVIATION - FEB 2007).....

130 52.204-23 - PROHIBITION ON CONTRACTING FOR HARDWARE, SOFTWARE, AND SERVICES DEVELOPED OR PROVIDED BY KASPERSKY LAB AND OTHER COVERED ENTITIES (JUL 2018).....

142 I-FSS-106 - GUARANTEED MINIMUM (NOV 2018).....

143 52.222-6 - CONSTRUCTION WAGE RATE REQUIREMENTS (AUG 2018).....

143 52.222-8 - PAYROLLS AND BASIC RECORDS (AUG 2018).....

145 52.222-30 - CONSTRUCTION WAGE RATE REQUIREMENTS - PRICE ADJUSTMENT (NONE OR SEPARATELY SPECIFIED METHOD) (AUG 2018).....

147 52.222-32 - CONSTRUCTION WAGE RATE REQUIREMENTS - PRICE ADJUSTMENT (ACTUAL METHOD) (AUG 2018).....

147 52.222-41 - SERVICE CONTRACT LABOR STANDARDS (AUG 2018).....

148 52.222-43 - FAIR LABOR STANDARDS ACT AND SERVICE CONTRACT LABOR STANDARDSâ??PRICE ADJUSTMENT (MULTIPLE YEAR AND OPTION CONTRACTS) (AUG 2018).....

154 52.223-17 - AFFIRMATIVE PROCUREMENT OF EPA-DESIGNATED ITEMS IN SERVICE AND CONSTRUCTION CONTRACTS (MAY 2008).....

155 52.225-5 - TRADE AGREEMENTS (AUG 2018).....

155 52.219-9 - SMALL BUSINESS SUBCONTRACTING PLAN (AUG 2018) (ALTERNATE II - NOV 2016).....

158 I-FSS-600 - CONTRACT PRICE LISTS (OCT 2016).....

167 52.204-7 - SYSTEM FOR AWARD MANAGEMENT (OCT 2018).....

170 52.204-13 - SYSTEM FOR AWARD MANAGEMENT MAINTENANCE (OCT 2018).....

172 52.209-9 - UPDATES OF PUBLICLY AVAILABLE INFORMATION REGARDING RESPONSIBILITY MATTERS (OCT 2018).....

173 52.219-8 - UTILIZATION OF SMALL BUSINESS CONCERNS (OCT 2018).....

174 52.232-33 - PAYMENT BY ELECTRONIC FUNDS TRANSFER - SYSTEM FOR AWARD MANAGEMENT (OCT 2018).....

176 52.212-5 - CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS -- COMMERCIAL ITEMS (AUG 2012).....

178 52.222-50 - COMBATING TRAFFICKING IN PERSONS (JAN 2019).....

182 52.228-8 - LIABILITY AND INSURANCE-LEASED MOTOR VEHICLES (MAY 1999).....

189 552.204-70 - REPRESENTATION REGARDING CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT (AUG 2019).....

190 552.238-105 - DELIVERIES BEYOND THE CONTRACTUAL PERIOD - PLACING OF ORDERS (MAY 2019).....

191 552.238-107 - TRAFFIC RELEASE (SUPPLIES) (MAY 2019).....

191 552.238-109 - AUTHENTICATION SUPPLIES AND SERVICES (MAY 2019).....

191 552.238-110 - COMMERCIAL SATELLITE COMMUNICATION (COMSATCOM) SERVICES (MAY 2019).....

193 552.238-111 - ENVIRONMENTAL PROTECTION AGENCY REGISTRATION REQUIREMENT (MAY 2019).....

195 552.238-115 - SPECIAL ORDERING PROCEDURES FOR THE ACQUISITION OF ORDER-LEVEL MATERIALS (MAY 2019)..... 195 552.238-86 - DELIVERY SCHEDULE (MAY 2019).....

197 552.238-89 - DELIVERIES TO THE U.S. POSTAL SERVICE (MAY 2019).....

198 552.238-90 - CHARACTERISTICS OF ELECTRIC CURRENT (MAY 2019).....

198 552.238-91 - MARKING AND DOCUMENTATION REQUIREMENTS FOR SHIPPING (MAY 2019)198 552.238-92 - VENDOR MANAGED INVENTORY (VMI) PROGRAM (MAY 2019).....

199 552.238-93 - ORDER ACKNOWLEDGMENT (MAY 2019).....

199 552.238-94 - ACCELERATED DELIVERY REQUIREMENTS (MAY 2019).....

199 552.238-95 - SEPARATE CHARGE FOR PERFORMANCE ORIENTED PACKAGING (POP) (MAY 2019).....

199 552.238-96 - SEPARATE CHARGE FOR DELIVERY WITHIN CONSIGNEE'S PREMISES (MAY 2019).....

200 552.238-100 - TRANSSHIPMENTS (MAY 2019).....

200 552.238-101 - FOREIGN TAXES AND DUTIES (MAY 2019).....

201 552.238-102 - ENGLISH LANGUAGE AND U.S. DOLLAR REQUIREMENTS (MAY 2019).....

201 552.238-103 - ELECTRONIC COMMERCE (MAY 2019).....

201 552.238-104 - DISSEMINATION OF INFORMATION BY CONTRACTOR (MAY 2019).....

202 552.238-106 - INTERPRETATION OF CONTRACT REQUIREMENTS (MAY 2019).....

202 552.238-112 - DEFINITION (FEDERAL SUPPLY SCHEDULES) - NON-FEDERAL ENTITY (MAY 2019).....

202 552.238-113 - SCOPE OF CONTRACT (ELIGIBLE ORDERING ACTIVITIES) (MAY 2019).....

203 552.238-114 - USE OF FEDERAL SUPPLY SCHEDULE CONTRACTS BY NON-FEDERAL ENTITIES (MAY 2019).

204 552.238-70 - COVER PAGE FOR WORLDWIDE FEDERAL SUPPLY SCHEDULES (MAY 2019) FOR ALL GEOGRAPHIC AREAS

206 552.238-77 - SUBMISSION AND DISTRIBUTION OF AUTHORIZED FEDERAL SUPPLY SCHEDULE (FSS) PRICE LISTS (MAY 2019)...

206 552.238-78 - IDENTIFICATION OF PRODUCTS THAT HAVE ENVIRONMENTAL ATTRIBUTES (MAY 2019)

207 552.238-79 - CANCELLATION (MAY 2019).....

209 552.238-80 - INDUSTRIAL FUNDING FEE AND SALES REPORTING (MAY 2019).....

209 552.238-80 - INDUSTRIAL FUNDING FEE AND SALES REPORTING (MAY 2019) (ALTERNATE I – MAY 2019).....

210 552.238-81 - PRICE REDUCTIONS (MAY 2019)

212 552.238-81 - PRICE REDUCTIONS (MAY 2019) (ALTERNATE I - APR 2014).....

213 552.238-82 - MODIFICATIONS (FEDERAL SUPPLY SCHEDULE) (MAY 2018) (ALTERNATE I - MAY 2019).....

213 552.238-82 - MODIFICATIONS (FEDERAL SUPPLY SCHEDULE) (MAY 2018) (ALTERNATE II - MAY 2019).....

215 552.238-83 - EXAMINATION OF RECORDS BY GSA (FEDERAL SUPPLY SCHEDULES) (MAY 2019).....

216 552.238-84 - DISCOUNTS FOR PROMPT PAYMENT (MAY 2019).....

216 552.238-85 - CONTRACTOR'S BILLING RESPONSIBILITIES (MAY 2019).....

217 552.238-87 - DELIVERY PRICES (MAY 2019).....

218 552.238-88 - GSA ADVANTAGE![®] (MAY 2019).....

218 552.238-97 - PARTS AND SERVICE (MAY 2019).....

218 552.238-98 - CLAUSES FOR OVERSEAS COVERAGE (MAY 2019).....

219 552.238-99 - DELIVERY PRICES OVERSEAS (MAY 2019).....

219 552.238-73 - IDENTIFICATION OF ELECTRONIC OFFICE EQUIPMENT PROVIDING ACCESSIBILITY FOR THE HANDICAPPED (MAY 2019).....

219 FBG-0002 - SPECIAL ORDERING PROCEDURES (SEP 2019).....

220 FBG-C-FSS-0001 - LIABILITY AND INSURANCE – RENTED MOTOR VEHICLES (SEP 2019).....

221 52.204-25 - PROHIBITION ON CONTRACTING FOR CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT (AUG 2019).....

221 52.204-24 - REPRESENTATION REGARDING CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT (AUG 2019).....

223 I-FSS-972 - PREPARATION OF OFFER (MULTIPLE AWARD SCHEDULE) (AUG 1997).....

224 552.212-71 - CONTRACT TERMS AND CONDITIONS APPLICABLE TO GSA ACQUISITION OF COMMERCIAL ITEMS (MAY 2019).....

225 552.212-72 - CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO GSA ACQUISITION OF COMMERCIAL ITEMS (MAY 2019).....

226 52.222-15 - CERTIFICATION OF ELIGIBILITY (MAY 2014).....

226 52.222-10 - COMPLIANCE WITH COPELAND ACT REQUIREMENTS (FEB 1988).....

226 52.222-11 - SUBCONTRACTS (LABOR STANDARDS) (MAY 2014).....

227 52.222-13 - COMPLIANCE WITH CONSTRUCTION WAGE RATE REQUIREMENTS AND RELATED REGULATIONS (MAY 2014).....

228 52.222-14 - DISPUTES CONCERNING LABOR STANDARDS (FEB 1988).....

228 I-FSS-973 - PAYMENTS BY NON-FEDERAL ORDERING ACTIVITIES (MAY 2003).....

1. SCOPE

- a. The prices, terms and conditions provided herein apply to IT Professional Services within the scope of this MAS.
- b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS --COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers. Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

| GSA Price Sheet | January 24, 2017- January 23, 2018 | January 24, 2018- January 23, 2019 | January 24, 2019- January 23, 2020 | January 24, 2020- January 23, 2021 | January 24, 2021- January 23, 2022 |
|------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| Computer Specialist I | \$66.53 | \$68.19 | \$69.89 | \$71.64 | \$73.43 |
| Computer Specialist II | \$81.02 | \$83.04 | \$85.12 | \$87.24 | \$89.42 |
| Expert Advisor | \$259.51 | \$265.99 | \$272.64 | \$279.47 | \$286.45 |
| Facilitator | \$191.01 | \$195.79 | \$200.69 | \$205.70 | \$210.84 |
| Programmer/Analyst I | \$61.65 | \$63.19 | \$64.78 | \$66.40 | \$68.06 |
| Programmer/Analyst II | \$109.31 | \$112.04 | \$114.84 | \$117.71 | \$120.65 |
| Project Administrator | \$76.19 | \$78.10 | \$80.05 | \$82.06 | \$84.11 |

| GSA Price Sheet | January 24, 2017- January 23, 2018 | January 24, 2018- January 23, 2019 | January 24, 2019- January 23, 2020 | January 24, 2020- January 23, 2021 | January 24, 2021- January 23, 2022 |
|--|---|---|---|---|---|
| Project Analyst | \$119.46 | \$122.44 | \$125.50 | \$128.63 | \$131.85 |
| Project Director | \$167.66 | \$171.85 | \$176.14 | \$180.54 | \$185.06 |
| Project Manager | \$170.02 | \$174.27 | \$178.62 | \$183.08 | \$187.66 |
| Quality Assurance Specialist | \$100.30 | \$102.81 | \$105.38 | \$108.01 | \$110.71 |
| Sr. Data Engineer | \$171.32 | \$175.61 | \$180.00 | \$184.50 | \$189.12 |
| Sr. Programmer | \$136.82 | \$140.23 | \$143.74 | \$147.34 | \$151.02 |
| Sr. QA Specialist | \$130.01 | \$133.26 | \$136.59 | \$140.01 | \$143.51 |
| Sr. Security Engineer | \$183.62 | \$188.21 | \$192.92 | \$197.74 | \$202.69 |
| Sr. Subject Matter Expert | \$247.17 | \$253.35 | \$259.69 | \$266.18 | \$272.83 |
| Sr. Systems Analyst | \$142.30 | \$145.85 | \$149.50 | \$153.24 | \$157.07 |
| Sr. Systems Architect | \$151.51 | \$155.29 | \$159.17 | \$163.15 | \$167.23 |
| Subject Matter Specialist | \$146.44 | \$150.10 | \$153.84 | \$157.69 | \$161.63 |
| Systems Analyst I | \$72.19 | \$73.99 | \$75.85 | \$77.74 | \$79.69 |
| Systems Analyst II | \$134.11 | \$137.46 | \$140.90 | \$144.42 | \$148.03 |
| Systems/Data Architect | \$107.81 | \$110.51 | \$113.27 | \$116.10 | \$119.00 |
| Technical Manager | \$139.50 | \$142.98 | \$146.56 | \$150.23 | \$153.98 |
| Technical Writer | \$50.21 | \$51.47 | \$52.76 | \$54.08 | \$55.43 |
| Test Engineer | \$80.24 | \$82.25 | \$84.30 | \$86.41 | \$88.56 |
| <i>Added in 2017</i> | | | | | |
| Programmer Analyst III | \$141.37 | \$144.91 | \$148.53 | \$152.25 | \$156.06 |
| Business Analyst | \$114.98 | \$117.85 | \$120.80 | \$123.82 | \$126.91 |
| IT Specialist | \$86.04 | \$88.18 | \$90.39 | \$92.64 | \$94.96 |
| Test Engineer - Level III | \$131.62 | \$134.91 | \$138.29 | \$141.74 | \$145.29 |
| Mobile Developer - Mid. | \$87.81 | \$90.01 | \$92.25 | \$94.56 | \$96.93 |
| Mobile Developer - Sr. | \$129.89 | \$133.14 | \$136.46 | \$139.88 | \$143.38 |
| Release and Configuration Manager - Mid | \$99.26 | \$101.74 | \$104.28 | \$106.89 | \$109.56 |
| Senior Analytics Consultant | \$201.91 | \$206.96 | \$212.14 | \$217.44 | \$222.88 |
| Senior Technical Writer/Editor | \$116.69 | \$119.61 | \$122.60 | \$125.66 | \$128.81 |
| Software Application Architect | \$137.93 | \$141.38 | \$144.92 | \$148.54 | \$152.26 |

| GSA Price Sheet | January 24, 2017- January 23, 2018 | January 24, 2018- January 23, 2019 | January 24, 2019- January 23, 2020 | January 24, 2020- January 23, 2021 | January 24, 2021- January 23, 2022 |
|-------------------------|---|---|---|---|---|
| Sr. Software Engineer | \$170.43 | \$174.69 | \$179.05 | \$183.53 | \$188.11 |
| Lead Analyst | \$135.42 | \$138.80 | \$142.27 | \$145.82 | \$149.47 |
| Senior Project Director | \$226.46 | \$232.12 | \$237.92 | \$243.87 | \$249.96 |
| Senior Architect | \$159.60 | \$163.59 | \$167.68 | \$171.87 | \$176.17 |

The following labor category definitions describe the functional responsibilities, education, and experience requirements for each labor category. These requirements are a guide to the types of experience and education typical of personnel in each labor category. Education and experience may be substituted for each other. Each year of relevant experience may be substituted for one year of education, and vice versa. In addition, certifications, professional licenses, and vocational technical training may be substituted for experience or education.

Further, both parties recognize that, on occasion, there may be a need to waive the requirements in order to use the best individual for a task order. Therefore, waivers to the education/experience requirements may be granted by either the task order CO or COR. If such a waiver is included in our proposal, award of a contract shall be deemed a grant of the waiver. If there is no proposal, such as in the case of replacing a contractor employee during the course of a previously awarded contract, CO or COR acceptance of submitted candidate shall be deemed approval of such waiver.

| LABOR CATEGORY | EDUCATION | FUNCTIONAL RESPONSIBILITY | YEARS OF EXPERIENCE |
|------------------------|---|--|---------------------|
| Computer Specialist I | HS or equivalency OR Bachelor's | Requires technical research and writing skills. Provides documentation, process and testing support to the development team and customer under the direction of functional leads and project managers. May assist with reporting and contract/task compliance activities. | 1 (0 if Bachelor's) |
| Computer Specialist II | Bachelor's | Must have technical research and writing skills and moderate proficiency in specified software applications or applicable field. Provides documentation, process and testing support to the systems/software development team and customer under the direction of functional leads and project managers. May lead specific assignments. Assists with reporting and contract/task compliance activities. | 3 |
| Expert Advisor | Bachelor's, Master's OR PhD | Progressive and relevant experience in a specific Information Technology skill or a unique area of expertise in a functional domain. Must have specific leadership experience in task order subject matter area, as evidenced by papers, studies, analyses, and/or technical program leadership. Develops and recommends technology approaches based on the unique skill or area of expertise using sound industry best practices and methods. Analyzes software and data results and provides reports addressing customer issues and opportunities. | 20 (12 if PhD) |
| Facilitator | Bachelor's OR Master's | Specific experience leading cross-functional teams with a goal of producing software requirements and/or specifications. Leads Joint Application Design (JAD) sessions, systems requirements sessions, planning sessions, risk management efforts, and evaluations or recommendations of technology or methodology. Contributes to or leads development of team results/products. | 15 (10 if Master's) |
| Programmer/Analyst I | HS or equivalency OR Bachelor's | Experience in applicable editors and programming languages. Implements approved requirements via software code, and performs or supports testing activities, as assigned by the project lead. Ensures version control of all software and leads portions of team CM and QA processes as directed. | 1 (0 if Bachelor's) |
| Programmer/Analyst II | Bachelor's | Proficiency in applicable editors and programming languages. Implements approved requirements via software code, and performs or supports testing activities, as assigned by the project lead. May lead development of specific modules. Ensures version control of all software and leads portions of team CM and QA processes as directed. | 3 |
| Project Administrator | HS or equivalency OR Bachelor's | General experience in management or administration of small project teams. Responsible for the administrative management of a system/software development task, such as delivery of progress reports, preparation of invoices and deliverables, and ensuring compliance with personnel security and training requirements. | 1 (0 if Bachelor's) |
| Project Analyst | HS or equivalency, PM-related certification | General experience in project management or administration of small project teams with an information technology focus. Monitors and evaluates task/project progress for systems/software development projects in assigned area(s), to include schedule, cost, and resources. Updates program documentation and provides briefings under direction of project manager. Writes project planning, execution, monitoring and closeout documentation. | 5 |

| LABOR CATEGORY | EDUCATION | FUNCTIONAL RESPONSIBILITY | YEARS OF EXPERIENCE |
|------------------------------|---|--|---------------------|
| Project Director | Bachelor's, Master's, PM-related certification OR PhD | Progressive years of experience in managing, directing and implementing Information Technology projects. Experience must include managing a diverse group of functional activities, and subordinate groups of technical and administrative personnel; management and control of large budgets and multiple resources; and demonstrated capability in managing complex commercial and government contracts. Overall responsibility for contract administration and program/task order management for Information Technology projects or programs. Coordinates resources among projects and ensures appropriate qualifications of staff for program/task teams. Reviews technical approaches to ensure that the proper systems/software development methodologies and procedures are followed in accordance with program/task order requirements, and ensures all products and services are of high quality and delivered on time and within budget limitations. Serves as liaison between Contractor personnel and the Contracting Officer's Technical Representative (COTR). | 15 (12 if PhD) |
| Project Manager | Bachelor's, PM-related certification | Related experience includes at least 3 years' successful experience managing small projects or major tasks. High level of proficiency in the program area and proficiency in specified software applications and operating systems. Responsible for the day-to-day technical management and leadership of one or more systems/software development projects/task orders. Coordinates resources among projects and ensures appropriate qualifications of staff for project/task teams. Reviews technical approaches to ensure that the proper methodologies and procedures are followed in accordance with project/task order requirements, and ensures all products and services are of high quality and delivered on time and within budget limitations. Serves as liaison between Contractor personnel and the Contracting Officer's Technical Representative (COTR). | 15 |
| Quality Assurance Specialist | HS or equivalency | Applicable experience in the quality of systems/software products. Supports project quality assurance activities, to include process quality and product quality. Performs specific assignments related to functional, stress, load and/or integration testing of software modules and coordinates execution with team members. Implements and manages tools and processes under direction. Gathers metrics for project uses. | 3 |
| Sr. Data Engineer | Bachelor's OR Master's | Technical expert with majority of experience in a data engineering field; consults on all approaches, architecture, plans, and processes relating to data architectures and management. Evaluates alternate implementation methods. Ensures data products meet customer needs. Ensures technical quality of work, to include performing QA/oversight of technical data deliverables. | 15 (10 if Master's) |
| Sr. Programmer | Bachelor's OR Master's | High level of proficiency in applicable editors and programming languages. Knowledge of computer operations and specified software applications. Leads day-to-day system/software development activities. Ensures effective and efficient implementation of requirements; defines coding standards; directs releases, to include content and verification of release readiness. Supports customers by investigating issues and providing feedback on change requests. | 10 (7 if Master's) |

| LABOR CATEGORY | EDUCATION | FUNCTIONAL RESPONSIBILITY | YEARS OF EXPERIENCE |
|---------------------------|--|--|---------------------|
| Sr. QA Specialist | Bachelor's | High level or proficiency, applicable experience and prior responsibility for the quality of systems/software products. Plans and leads project quality assurance activities, to include process quality and product quality on system/software development projects. Defines approaches to functional, stress, load and/or integration testing of software modules and coordinates execution with lead programmers, customers, and other stakeholders. Researches and recommends supporting tools; directs or leads implementation of tool and process use. Identifies metrics for project management review and issue identification and mitigation. | 7 |
| Sr. Security Engineer | Bachelor's + security-specific certification OR Master's | Security expert to consult on security Information Technology strategy and policy with projects or senior customer staff. Reviews approaches, plans, and processes, with focus on providing feedback and recommendations to customers on minimum standards and alternatives. Writes or contributes to security documentation such as risk assessments and mitigation plans, security accreditation and authorization documentation, plans of actions/milestones, and monitoring procedures. Participates in or leads security reviews (physical and/or information technology). | 10 (7 if Master's) |
| Sr. Subject Matter Expert | Bachelor's, Master's OR PhD | Relevant experience in a specific skill or a unique area of expertise. Must have specific leadership experience in task order subject matter area, as evidenced by papers, studies, analyses, and/or technical program leadership. Develops and recommends statistical or technology strategies based on the unique skill or area of expertise using sound statistical and industry methods. Analyzes data results and provides reports addressing customer issues and opportunities. | 15 (12 if PhD) |
| Sr. Systems Analyst | Bachelor's OR Master's | High level of proficiency in software applications design. Directs research of systems processes, approaches, or methodologies for specific system/software development tasks/projects. Develops detailed system or software specifications. Makes detailed observations, conducts interviews, performs research, analyzes information, and interprets results. Compiles results and provides reports and presentations on results and recommendations. Regularly selects and applies standard concepts, practices, and procedures within the Information Technology field to plan and accomplish tasks. | 10 (7 if Master's) |
| Sr. Systems Architect | Bachelor's OR Master's | Technical expert with majority of experience in a systems architecture or systems engineering field. Technical expert to consult on all approaches, architecture, plans, and processes, with focus on providing feedback to customers and the team on requirements and specifications for system or enterprise architectures; evaluates and recommends alternate implementation methods. Ensures team architecture products meet customer needs. | 15 (10 if Master's) |
| Subject Matter Specialist | Bachelor's OR Master's | Relevant experience in a specific skill or a unique area of expertise. Implements statistical or technology strategies based on the unique skill or area of expertise using sound statistical and industry methods. Analyzes software and data results and provides reports addressing customer issues and opportunities. | 10 (5 if Master's) |
| Systems Analyst I | HS or equivalency | Proficiency in the technical or procedural aspects of software applications development. Carries out research of processes, approaches, or methodologies for specific systems/software development tasks/projects. Makes observations, conducts interviews, performs research, analyzes information, and interprets results. Compiles results and provides reports; contributes to or authors requirements and specifications. | 5 |

| LABOR CATEGORY | EDUCATION | FUNCTIONAL RESPONSIBILITY | YEARS OF EXPERIENCE |
|------------------------|---|---|---------------------|
| Systems Analyst II | Bachelor's | High level of proficiency in the technical or procedural aspects of software applications development. Carries out research of systems processes, approaches, or methodologies for specific systems/software development tasks/projects. Makes detailed observations, conducts interviews, performs research, analyzes information, and interprets results. Compiles results and provides reports and presentations on results and recommendations. Regularly selects and applies standard concepts, practices, and procedures within the Information Technology field to plan and accomplish tasks. | 7 |
| Systems/Data Architect | Bachelor's | Experience in systems architecture or systems engineering. Contributes to development of system and data architectures, to include documentation such as the System Architecture plan, logical and physical data diagrams, use cases, data flows, interface documentation, and requirements and specifications. | 5 |
| Technical Manager | Bachelor's; applicable certification such as CNE or MCSE may substitute for 2 years of experience | Related experience includes at least 2 years' successful experience managing small projects or major tasks. Responsible for the day-to-day technical management and leadership for systems/software development project/task orders. Prior experience must be in a field related to the project/task subject area. Coordinates resources and ensures appropriate qualifications of staff for project/task teams. Reviews technical approaches to ensure that the proper methodologies and procedures are followed in accordance with project/task order requirements, and ensures all products and services are of high quality and delivered on time and within budget limitations. | 10 |
| Technical Writer | HS or equivalency OR Bachelor's | Moderate proficiency in writing technical or business documentation. Writes or contributes to project documentation under direction of functional leads, to include user and help guides and manuals, reports, plans, and presentations. Creates graphical representations of data and concepts. | 1 (0 if Bachelor's) |
| Test Engineer | HS or equivalency | Must have moderate proficiency in specified software applications or applicable field. Performs functional and/or integration testing of software modules under the direction of project quality leads, either automated or manual. | 3 |
| <i>Added in 2017</i> | | | |
| Programmer Analyst III | Bachelor's | Create or analyze design specifications and use cases for business and mission applications. Develop software or system diagrams and logic flow charts to support system definitions. Translate detailed design into functional software, to include integration of third-party tools or software. Test, debug, and refine software to produce the required product. Prepare required documentation, including program-level and input to user-level and security documentation. Enhance software to reduce operating time or improve efficiency. Provide technical direction to programmers to ensure program deadlines are met. Apply experience in full life-cycle information system design, development and support, including application programming, databases, and interfaces to the development of complex software to satisfy design objectives. | 5 |
| Business Analyst | Bachelor's | Assist in applying common best practices for the industry to the customer using a knowledge base to create conceptual business models and to identify relevant issues and considerations in selecting and designing application software packages. Assess the operational and functional baseline of an organization and its organizational components, and help to define the direction and strategy for an engagement while ensuring the organizational needs are being | 4 |

| LABOR CATEGORY | EDUCATION | FUNCTIONAL RESPONSIBILITY | YEARS OF EXPERIENCE |
|---|------------|--|---------------------|
| | | addressed. Identify information technology inadequacies and/or deficiencies that affect the functional area's ability to support/meet organizational goals. Support the development of functional area strategies for enhanced IT. | |
| IT Specialist | Bachelor's | Apply directed improvements, reengineering methodologies, and related methodologies and principles to implement IT projects. Responsible for transitioning of existing organizations or project teams in accomplishing the organization's goals or project activities and objectives through improved use of support tools and through automated processes. Support activity and data modeling, development of modern business methods and processes, and identification of best practices, such as software development methodologies and defect or configuration management processes. Create, assess, and report on performance measurements. Provide group facilitation, interviewing, training, and additional forms of knowledge transfer. | 0 |
| Test Engineer - Level III | Bachelor's | Work closely with developers, project managers, and other stakeholders to define, document, analyze, perform, and interpret tests for products, systems, components, or modifications. Identify functional problems and suggest resolutions. Recommend and assist in the definition of internal quality control standards. Define and track quality assurance metrics such as defect densities and open defect counts. Analyze test cases and provide regular progress reports. Apply experience with a variety of testing concepts, best practices, and procedures. Rely on extensive experience and judgment to plan and accomplish testing goals. Design, implement, and conduct test and evaluation procedures to ensure system requirements are met. May evaluate, recommend, and implement automated test tools and strategies. May develop, maintain, and upgrade automated test scripts and frameworks for application products. Serve as subject matter specialists providing testing know-how for the support of user requirements of complex to highly complex software/hardware applications. Strong understanding of SDLC processes and the QA lifecycle and methodology. | 3 |
| Mobile Developer - Mid. | Bachelor's | Develop digital solutions or implement other emerging technologies. Apply proficiency in mobile application programming languages, development, deployment or support. Implement approved requirements via software code, and perform or support testing activities, as assigned by the project lead. May lead development of specific modules and portions of team CM and QA processes as directed. Ensure version control of all software. | 1 |
| Mobile Developer - Sr. | Bachelor's | Develop digital solutions or implement other emerging technologies, leading specific modules and assignments. Apply high level of proficiency in mobile application programming languages, development, deployment or support. Lead day-to-day system/software development activities. Ensure effective and efficient implementation of requirements; define coding standards; direct releases, to include content and verification of release readiness. Support customers by investigating issues and providing feedback on change requests. | 4 |
| Release and Configuration Manager - Mid | Bachelor's | Provide configuration management planning. Describe provisions for configuration identification, change control, configuration status accounting, and configuration audits. Regulate the change process so | 3 |

| LABOR CATEGORY | EDUCATION | FUNCTIONAL RESPONSIBILITY | YEARS OF EXPERIENCE |
|--------------------------------|------------|--|---------------------|
| | | that only approved and validated changes are incorporated into product documents and related software. | |
| Senior Analytics Consultant | Bachelor's | Provide strategic planning of large projects or a significant segment of a large complex project. Provide the overall approach to clarify mission statements, so they can be used as springboards in envisioning a desired information technology future. Assist in developing mission and vision statements, subsequent goal delineation, provide guidance for building operational plans and specifying measurable outcomes, to include capital outlay planning efforts. Utilize a consolidated strategic planning process and prioritize those initiatives. Assist in preparation of key strategic planning documentation, including Office of Management and Budget (OMB) and enterprise level requirements. | 10 |
| Senior Technical Writer/Editor | Bachelor's | Write and/or edit technical documents, including business proposals, reports, user manuals, briefings and presentations, functional descriptions, system specifications, guidelines, special reports, and other project deliverables to meet contract requirements. Develop outlines and drafts for review and approval by technical specialists and project management ensuring that final documents meet applicable contract requirements and regulations. Research and gather technical and background information for inclusion in project documentation and deliverables. Consult relevant information sources, including library resources, technical and financial documents, and client and project personnel, to obtain background information, and verify pertinent guidelines and regulations governing project deliverables. Ensure compliance with applicable standards, including Section 508, and quality of documentation. | 3 |
| Software Application Architect | Bachelor's | Apply a set of disciplines for the planning, analysis, design and construction of information systems on a program or project basis. Develop analytical and computational techniques and methodology for problem solutions. Perform enterprise wide strategic systems planning, business information planning, business and analysis. Perform process and data modeling in support of the planning and analysis efforts using both manual and automated tools. Apply reverse engineering and re-engineering disciplines to develop migration strategic and planning documents. Provide technical guidance in software engineering techniques and automated support tools. Provide daily supervision and direction to staff. | 5 |
| Sr. Software Engineer | Bachelor's | Analyze and study complex system requirements. Design software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manage software development and support using formal specifications, data flow diagrams, other accepted design techniques and industry standard or open source tools. Estimate software development costs and schedule. Review existing programs and assist in making refinements, reducing operating time, and improving current techniques. Supervise software configuration management and deployment processes; identify and implement improvements. May manage portions or all of a project, in addition to technical duties. | 7 |
| Lead Analyst | Bachelor's | Support the development and implementation of work plans to fulfill client requirements. Oversee a task or work order, including methodology, communications, risk management, and budget management. Support formulation of milestone schedules or other | 7 |

| LABOR CATEGORY | EDUCATION | FUNCTIONAL RESPONSIBILITY | YEARS OF EXPERIENCE |
|-------------------------|------------|--|---------------------|
| | | documented plans. Analyze new and project-related issues or risks and suggest solutions that normally involve the schedule, technology, methodology, tools, solution components, and financial management of the project. | |
| Senior Project Director | Bachelor's | Progressive years of experience in managing, directing and implementing Information Technology projects, at program and enterprise levels. Experience managing a diverse group of functional activities, and subordinate groups of technical and administrative personnel; manage and control large budgets and multiple resources; apply capability in managing complex commercial and government contracts. Overall responsibility for contract administration and program/task order management for Information Technology projects or programs. Coordinate resources among projects and ensures appropriate qualifications of staff for program/task teams. Review technical approaches to ensure appropriate systems/software development methodologies and procedures are followed in accordance with program/task order requirements and industry best practices. Ensure all products and services are of high quality and delivered on time and within budget limitations; negotiate budget, scope and schedule as necessary. Serve as liaison between Contractor personnel and the Contracting Officer's Technical Representative (COTR). | 18 |
| Senior Architect | Bachelor's | Analyze and study complex requirements both within and across systems. Design systems and subsystems, or identify alternate solutions. Manage all aspects of an implementation and report to senior level client staff on progress. Manage system development and support using formal specifications, data flow diagrams, other accepted design techniques and industry standard or open source tools. Estimate full life-cycle development costs and schedule, and provide analyses of alternatives. Supervise system implementations, and direct improvements. | 7 |

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

Gunnison Consulting provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities, please contact **Christine Krahulec, VP/Project Director, 301-652-9863, ckrahulec@gunngrp.com**.

**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

| | | | |
|-------------------|-------|------------|-------|
| _____ | _____ | _____ | _____ |
| Ordering Activity | Date | Contractor | Date |

BPA NUMBER _____

(CUSTOMER NAME)

BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) GS-35F-0161Y, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

| | |
|--------------------------|-----------------------------|
| MODEL NUMBER/PART NUMBER | *SPECIAL BPA DISCOUNT/PRICE |
| _____ | _____ |

(2) Delivery:

| | |
|-------------|----------------------------|
| DESTINATION | DELIVERY SCHEDULES / DATES |
| _____ | _____ |

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

| | |
|--------|------------------|
| OFFICE | POINT OF CONTACT |
| _____ | _____ |

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements (CTAs)” (see FAR 9.6) to provide solutions when responding to an ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedule's CTA to customer.
- Customers make a best value selection.